



## **Division Chief of Fire Operations**

Evergreen Fire/Rescue in beautiful Evergreen, CO, is seeking a strategic, team oriented leader for the position of Division Chief of Fire Operations. Evergreen Fire/Rescue, founded in 1948, is a progressive, dynamic, community-focused department comprised of 28 paid staff and 85 resident volunteers. Evergreen is a thriving community less than 30 miles from Downtown Denver and offers a mountain-town feeling with a variety of outdoor activities, trails, parks, restaurants, entertainments, art galleries and specialty stores.

### **What you can expect from us upon hire:**

- Opportunity to be able to truly make an impact
- Enthusiastic support for creativity, resourcefulness, and out-of-the-box thinking
- A deep appreciation of and gratitude for your passion to serve the community
- Ability to work with a positive, supportive, collaborative team
- A competitive salary, a comprehensive benefit package and generous paid time off.

### **What we'll expect from you:**

- Strong leadership competency and proven experience
- Ability to work independently and be self-motivated.
- Excellence at managing expectations and risks, and proactive communication
- Adaptability, resourcefulness, solution focus, and a drive for continuous improvement
- The candidate will have or be able to obtain a Colorado driver's license within 30 days
- Authorize and pass a background investigation and a physical examination (including drug screen).

### **What you will be doing:**

- Leadership, coordination and direction to the Fire Operations Division of the Evergreen Fire Protection District
- Overseeing the volunteer fire fighter program including officer development, volunteer recruitment and retention
- Fire operations strategic plan initiatives
- Management of annual division budget
- Responding to calls and participating in company, rescue and EMS training

### **The ideal candidate will have:**

- Progressive leadership and supervisory experience
- Ten years of progressive fire and emergency medical experience
- Three years as an Officer
- Bachelor's degree in a related field or Associate degree in related field plus a record of continuing education and professional development
- Administration management experience in the public sector
- Experience in a combined or volunteer department preferred
- Wildland experience
- Current or ability to obtain CPR Certification, Colorado Emergency Medical Responder; NIMS/ICS 100, 200, 700, 800

**Following is the process we're using to build our pool of talented applicants:**

1. Submit a Cover Letter and Resume to include salary expectations by the close of business on December 11, 2019 that includes copies of:
  - Diploma for highest education level completed; and any certifications of continuing education and professional development in lieu of education requirement,
  - Current Driver's License
  - Current certifications or proof of ability to obtain for:
    - Fire Officer I or greater,
    - NIMS/ICS 100, 200, 700, 800,
    - Colorado Emergency Medical Responder or higher,
  - Name and contact information for three professional references
2. Upon receipt and review of your application, we'll send you written assessment questions.
3. Following review of written assessments we'll either thank you for applying or we'll give you an invitation for panel interview and a scenario assignment.
4. At this point, we'll either thank you for your interest or mutually decide whether to proceed with an interview with the Fire Chief.

Documents may be mailed: Evergreen Fire Rescue  
Attn: Human Resources  
1802 Bergen Parkway  
Evergreen, CO 80439

Or emailed in one PDF to: [hr@evergreenfirerescue.com](mailto:hr@evergreenfirerescue.com)

The job description may be viewed on our website: <https://evergreenfirerescue.com/contact/join-efr/>.

**An EO/ADA Employer**